

Orange County Public Library Board of Trustees

October 18, 2018, Meeting Minutes

Members present: John Frey, Christine Kastan, Dave Kraus, Joan McClung, Beth Wilbanks

Member absent: None

Others present: Katie Hill

The meeting was called to order by Chairperson McClung at 4:01 PM.

Approval of agenda: Motion by Frey, second by Kraus to approve the agenda. Passed.

Approval of May 17, 2018, minutes: Motion by Kastan, second by Wilbanks to approve the minutes. Passed.

Financial Report

No discussion of written report.

Librarian's Report

Hill highlighted her written report and added the following:

- Jody Dabney has been hired at Gordonsville to replace Brandy Smith, who has taken a librarian's job elsewhere.
- The online Hoopla system will be active for patrons beginning Nov. 1.

Old Business

Hill reviewed the staff-developed Long Range Plan for 2018-2023. Motion to accept by Kraus, second by Frey. Passed.

Hill explained the "eRate" grant program whereby 70% of the libraries' Comcast expenses are returned to cover a wide variety of IT expenses. The funding becomes part of the county budget. While receiving the grant is not guaranteed each year, it has been received consistently in recent years. This year's amount is about \$16,000.

New Business

The Nominating Committee did not provide a report. Chairperson McClung reconstituted it by naming Wilbanks and Frey as its members. The Comm. will present a slate of officers for 2018-19 at the November meeting. (Secretary's note: According to the Board of Trustees' Bylaws, the newly elected officers will serve only until May, 2019, when new officers will be elected for 2019-2020.)

Trustee action on the Vandalism and Improper Behavior Policy and Communications Policy was postponed to the Nov. meeting. Motion by Kastan, second by Frey to postpone action. Passed.

Informational Items

Hill reported that the county is in the process of filling a new management position, "Assistant County Administrator for Citizen Services". The person in this position will oversee the library system and four other departments. The library system currently is overseen by the Count Administrator.

Hill highlighted the Oct. 2018 Youth Services Update (including the successful summer programs), the 2018 Annual Report and the Semi-Annual Report to the Board of Supervisors

Former library trustee Wally Rosheim will be honored at the Board of Supervisors meeting on Oct. 23. Hill provided copies of "A Resolution of Appreciation for Wally Rosheim" that will be presented to him at the meeting.

Kastan reported that the Gordonsville Friends of the Library are celebrating the library's 20th anniversary by holding formal book sales on Nov. 17 and 24 and by selling commemorative totes.

A discussion was held regarding the trustees' evaluation of the Library Director's performance. There is no policy that requires such an evaluation at any set periodicity. An evaluation has not been done in the last few years.

Adjournment: Motion by Frey, second by Kraus to adjourn the meeting at 5:32 PM. Passed.

The next meeting of the Library Board of Trustees is scheduled for Nov. 15, 2018, at 4:00 PM.