

Orange County Public Library Board of Trustees

August 15, 2019 Minutes

Gordonsville Branch Library

Members present: Dave Kraus, Joan McClung, Beth Wilbanks, John Frey, Don Lundry, Christine Kastan

Members absent: None

Others: Katie Hill, Thomas Lacheney, Patricia Keister, Barbara Hamran

The meeting was called to order by Chairman Kraus at 3:56 pm

Approval of agenda: Accepted without objection

Approval of minutes: Accepted without objection with one editorial correction: Policy 1.8 correct “leaning” to “cleaning”

Prior to the Chairman’s report, Chairman Kraus introduced Thomas Lacheney, County Attorney, to discuss the legal responsibilities and liabilities assumed by the Board of Trustees.

Barbara Hamran, president of Gordonville’s Friends of the Library spoke next about the support they provide to the Gordonsville library. The annual book sale will correspond with the upcoming Fall Festival and this is one of their biggest fund raisers with monies going to fund library programs. According to Patricia Keister, Branch Manager at Gordonsville library, the library would not exist without the Friends support. They have been instrumental in keeping the summer reading program going and the library would not have been built without them. The Friends demonstrate the positive influence volunteers can make and the valuable difference they can have in a community.

Update: Lead paint has been discovered during the renovation to the outside of the building and contractors specializing in this area are being interviewed.

After the speakers, Patricia led a tour through the Gordonsville library so Board members could become familiar with the facility and the variety of programs available. General consensus was extremely favorable and all agreed the area maximized the space they had to use without limiting the customers in any way. Patricia also praised the employees of the library, Lana Grant, Dylan Grant, Bob

Kelleher and particularly Sinead Tanner, stating that they are what make the library a special place.

Chairman's Report/Comments/Announcements

Communications with Chair: As an FYI to the information Board members receive from Dave, it is an opportunity away from our meetings to spend time learning about the many possibilities out there to help Katie at the Main library and branches. If, at any time, anyone has a question or issue concerning something Dave sends out, please contact him to discuss.

July meeting with Katie and Dave: Katie met with Glenda Bradley, Assistant County Administrator. Katie will invite her to attend the next Board meeting in October so she can discuss her role, the impact in restructuring the county's administration staff and what is on the horizon in regard to the budget. It will also be a good opportunity for the Board to meet Ms. Bradley and get a feel as to how helpful she will be in the future.

Katie and Dave also discussed the power of making alliances with groups like the relationship with Friends of the Library. The possibility of becoming more involved with the school library at Orange County High school was brought up because of the availability to expand programs and share information and resources. The potential gain from such partnerships will continue to be discussed at future meetings.

General observations about ALA Conference:

Katie highlighted her time at ALA retuning with lots of ideas that can be utilized at the Main and Branch libraries. Her favorite session was Donut Sessions for Friends and Trustees where participants moved around to different tables discussing issues. It was informal and informational.

Dave: Overall, Dave felt that everyone at ALA was dedicated to their libraries and their customers and was glad he had attended.

Financial Report

Reviewed and approved with Don expressing his desire to see professional library memberships added to the budget so Katie and staff members won't have to pay out of pocket to join an organization. Board agreed to make note to consider adding this to next year's proposed budget.

Librarian's Report

Katie highlighted her report. She stated that the fiscal year had come to an end and a large amount of unspent funds in salaries and wages (approximately (\$25,000) remained. Unfortunately, the county has a new policy that prohibits extra money for salary or wages to be transferred anywhere else.

The Board unanimously approved by consensus Katie's request to contact the library at OCHS to discuss sharing resources. As it had been previously mentioned in Katie and Dave's meeting, it would be an opportunity for the library to expand its member base by utilizing a student's school ID to share products and information that have already been acquired by Katie. This was also an issue discussed at the ALA meeting because libraries across the country are experiencing a downturn in customers.

Dave brought up an interesting point in regard to sharing resources: The parking (or lack of) and the building facilities are two issues at Main library. Perhaps in the future a partnership could be forged to share space and move out... something to think about.

Calendar

Staff Day will be held October 4, 2019 from 9 to 3:30 at Main library. The County mandated Active Shooter Training session will occur that day and last about two hours. A memo has been sent out to volunteers. All board members are welcome, so please let Katie know in advance if you can attend.

Old Business

Many thanks to Christine for ushering through the policy pertaining to Library Board members participating in meetings from remote locations.

Motion by Frey, second by McClung to approve the policy. Motion passed.

Proposed changes to bylaws

Art. VI, Sec.1. Meeting months – Change to Oct., Dec., Feb., April, June, Aug.
Wilderness in April 2020, Gordonsville Aug. 2020

Motion by Lundry, second by McClung to change meeting months. Approved.

Art.VI, Sec.3: Annual meeting – Switch to June from May

Motion by Kastan, second by Wilbanks to change annual meeting month.

Approved.

Dave will compose changes to the by-laws to include remote attendance and send out to Board prior to next meeting.

Proposed revision of policy 1.3 – Responsibilities of Board of Trustees

Motion by Lundry, second by Wilbanks to approve policy revision. Approved.

New Business

Policy Updates

3.2 Lending of Materials

Motion by Lundry, second by Wilbanks to accept revised policy. Approved.

1.9 Library Support Groups

The Board voted to table this policy update until next meeting when Joan will report about the status of the Orange Friends of the Library.

2.1 Materials Selected

Motion by Frey, second by Wilbanks to accept revised policy. Approved.

Goals and Objectives for FY2020

Revision to include: On the last page under the section titled OVERALL ADMINISTRATION the following line will be added:

Library will seek opportunities to partner with other county departments and community organizations for programs of common interest.

Motion by Kastan, second by Lundry to accept revision. Approved.

Adjournment: Motion by Frey, second by Kastan to adjourn meeting at 7:05pm.

Next meeting October 24, 2019 4:00 pm at Main Library (rescheduled date)