

**Orange County Library Board of Trustees Meeting Minutes
Special Meeting – January 8, 2021**

Members participating via Orange County virtual system: Dave Kraus, Joan McClung, John Frey, Christine Kastan, Beth Wilbanks and Don Lundry

Others participating remotely: Katie Hill, Patricia Keister, Michele Beamer, Teri Frick, Michelle Pursel

Meeting called to order: 10:57 AM

Approval of Agenda: Approved, including consideration of a new item for FY 2022 budget proposal

Chairman’s Report/ Comments/Announcements: None

New Business

Consideration of service level under current pandemic conditions: Due to the current rise in COVID-19 infection rates and the forecast for these numbers to keep increasing, the Board was asked by Director Katie Hill to approve reverting to curbside services only at all three libraries. Patron use of computers by appointment only was discussed and dismissed by Board consensus. Motion by McClung, second by Frey to close the libraries to patron access for at least a few weeks beginning Jan. 13 and provide curbside services only with operational hours adjusted according to Katie’s recommendation. Motion passed unanimously.

Review of possible press release regarding service level: Director Hill submitted a Press Release for the Board to review outlining the scaled back services and new hours of operation. Motion by Frey,

second by McClung to approve the press release. Motion passed unanimously.

Normally, it is the responsibility of the County Administrator to close libraries due to bad weather. Because curbside services are affected by inclement weather, motion by Kastan, second by Frey to leave the closure of the libraries to the discretion of Katie when the County Administrator is not available on weekends and after the county's normal weekday business hours. Motion passed unanimously.

Proposed new line item to add to FY 2022 proposed budget: Katie would like to increase the wi-fi power to ensure seamless staff computer functionality and the ability of more citizens to access the wi-fi in the library parking lots. The increase at Main would be from 100 mg to 200 mg and at Gordonsville and Wilderness from 40 mg to 100 mg at a cost of just over \$15,000. Motion by Kraus, second by McClung to add this new line item to the FY 2022 budget proposal. Motion passed unanimously.

Chairman Kraus thanked Katie, her senior team, and the entire staff for their continuing, dedicated service during the pandemic and for developing sound recommendations for operations for board consideration.

Without objection, meeting adjourned at 11:59 AM

Next regular board meeting will be held virtually February 18, 2022, at 4:00. Watch email for details. Stay safe everyone!