

Orange County Library Board of Trustees Special Meeting Minutes  
May 20, 2020

Members participating via Orange County virtual system :

John Frey, Christine Kastan, Dave Kraus, Don Lundry, Joan McClung, Beth Wilbanks

Others participating remotely: Katie Hill

Meeting was called to order by Chairman Kraus at 4:04 pm .

Approval of Agenda: Accepted without objection .

Chairman's Report/Comments/Announcements: Discussed need for the June 18 Board meeting. To date the county is still discouraging physical meetings of any kind. The Board agreed there was no reason to have a June meeting unless something came up regarding the reopening of the libraries or another pressing matter. The next meeting could be physical or virtual, depending on the situation at that time .

New Business:

Discussion and approval of a library reopening plan. Katie presented a detailed plan for reopening the libraries in conjunction with current county and state recommendations. With the development of new procedures and signage Katie has tentatively scheduled June 8th for curbside services to begin. Employee schedules will be staggered, and hours of operation will be modified to allow for social distancing and other safeguards for staff. There will be at least a two-week minimum period after curbside services begin before possibly opening the libraries to

patrons. This decision will be based on pandemic trends at that time. The Board agreed with Katie that no library should open to the public without first having the Department of Public Works (DPW) install custom sneeze guards for the checkout desks. With inside capacity limited, patrons will need to be appropriately encouraged to minimize the lengths of their visits so that others may enter the library. Measures will include signage, prompting from staff, and recorded and live messages. If the building is open, the restrooms must be open. Katie suggested that DPW provide our staff easy-to-use cleaning supplies since the facilities are only cleaned by DPW once or twice a week.

Motion by McClung to accept the reopening plan as presented, second by Don Lundry. Motion passed unanimously.

Election of officers: Recommended slate presented by the Nominating Committee: Chairperson - Dave Kraus; Vice-Chairperson - Joan McClung; Secretary - Beth Wilbanks. No additional nominations were made. The slate of officers was accepted by acclamation.

Additional information and updates from Director Hill: Although the reopening plan is exhaustive and progresses in phases, it is important to remember that it is a framework of possibilities. Nothing is etched in stone. As epidemic trends fluctuate and county and state reopening rules change, the plan will also change with a continuing commitment to the health and well-being of the library staff and patrons.

Christine Kastan and Dave Kraus have been reappointed to the Board for another 4 years until June 2024.

At the end of the meeting, the Board was joined by Theodore "Ted" Voorhees, the new County Administrator. Ted introduced himself and promised to attend a physical Board meeting.

Meeting adjourned without objection at 4:56 pm.

Next meeting to be determined.