

Library Board of Trustees Special Meeting
November 19,2020

Members participating via Orange County virtual system: Dave Kraus, Joan McClung, Beth Wilbanks, Christine Kastan, John Frey

Members participating by phone: Don Lundry

Others participating: Katie Hill, Patricia Keister

Meeting called to order at 10:37 AM

Approval of Agenda: Approved as printed and described

Budget Committee Change

Due to health issues, Don Lundry requested to be removed from the Budget Committee. He will be replaced by Joan McClung.

New Business:

Consideration of temporary suspension of Monday operating hours at Gordonsville Branch library due to a staffing shortage.

In order for Gordonsville to maintain its operating hours, including being open on Mondays, a new staff member must be hired. Hiring a qualified candidate thus far has been unsuccessful. Katie requested approval to suspend Monday hours at Gordonsville until full staffing has been achieved. Motion by Kastan, second by Frey to suspend Monday operating hours at the Gordonsville Branch library until the staff position can be filled. Motion passed unanimously.

Staff request to close libraries on Saturday, December 26.

Currently the libraries only offer curbside service on Saturdays, and so far the busiest Saturday at Main has been 6 patrons. Motion by Lundry,

second by McClung to close all three libraries on Saturday, December 26. Motion passed unanimously.

Approval of Wi-Fi hotspot lending agreement form.

Katie presented a new Wireless Hotspot Policy and Agreement form. Suggestions were made to change the form to clarify "promptly" and add that no renewals or holds were available for hotspots. Motion by Kraus, second by McClung to accept the form with these three changes to be made by Katie then sent to Board members for final review. Motion passed unanimously.

Without objection meeting adjourned at 11:20 AM.

Next Board meeting to be held virtually December 17, 2020, at 4:00 PM.

Happy Holidays and stay safe everyone!